## Required paper work

Be sure that you complete all required paper work and don’t forget to get the required names and signatures for all applicable forms.

**List of required forms:**

* Externship Requirements Checklist
* Externship Time Log

*Emergency Department:*

* Clinical Patient Contact Log (be sure to log all of your contacts)
* Patient Care Report (2 PCRs for the ED are required)
* Evaluation Form of Student
* Evaluation Form of Clinical and Field Experience

*Ambulance Ride-Along:*

* Ride-Along Student Agreement
* Field Patient Contact Log (be sure to log all of your contacts)
* Patient Care Report (2 PCRs for the ride along are required)
* Evaluation Form of Student
* Evaluation Form of Clinical and Field Experience

**There is a minimum of 10 patient contacts (combined total: Emergency Department & ride-alongs) for your externships, so be sure to list all of your patient contacts on the Patient Contact Logs.**